



**Vermont Department of Forests, Parks and Recreation (VT FPR)  
Recreation Project/Use Full Proposal Form**

**Please include map and send shapefiles to appropriate district staff.**

**Date Received: \_\_\_\_\_**

## Support and Success of Recreation Project

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Who supports this initiative?

What is the evidence for the demand for this project?

What other uses are currently occurring on the property?

Is there demonstrated support from other types of users?

Who will build, or improve this project site?

What costs are associated with this project and how will this project be funded

Who will maintain this recreation project for future use?

If this is a trail project, have you reviewed acceptable trail standards? (Click [here](#) for a list of suggested resources)

Which one(s) will you use to construct or maintain this project?

## Management and Construction

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What are the potential short and long term management issues associated with this project?

Are there any known design, construction or maintenance issues?

Are there any known management concerns (abutter concerns, user conflicts, safety, resource impacts)?

Would this trail need to meet ADA accessibility standards?

Yes/No? Why? List Conditions for Departure

## Site Evaluation

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Description of topography:

0-15% slope ( )      15-30% slope ( )      > 30% slope ( )

Soil description: \_\_\_\_\_

Does the proposal involve any rehabilitation, demolition, removal, or use of a structure or building which is more than 50 years old?  Yes  No

Does the project include a stream crossing? If yes, describe below and include width and length of ground disturbance and depth of excavation.  Yes  No

Are there any visible or recorded archeological sites in the area (i.e., cellar holes, foundations, mill ruins, historic ruins or areas of historic importance in the project area (i.e., roads or other historic features)? If yes, please describe on a separate page how these sites will be avoided.  Yes  No

Do you know of any Native American sites or artifacts in the project area?  Yes  No

Does this project include repairs to deteriorated historic features or structures?  Yes  No

If yes, please note: According to the Secretary of the Interior's Standards for Rehabilitation, deteriorated structures shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the feature shall match the old in design, color, texture, and other visual qualities and where possible, materials.

Has F&W investigated the project area to see if there are any rare, threatened or endangered species occurring within the project area?  Yes  No

## Other potential impacts or conflicts:

How will the project be constructed, maintained, and managed to prevent soil erosion and discharges to state waters?

Explain how the proposed trail or activity will be managed or built to minimize impact on forest management, natural resources, including natural communities, fish and wildlife habitat, unique ecological features, Rare, Threatened or Endangered species and their associated habitats, wetlands, and waters of state?

Explain how the proposed trail or activity will be managed or built to minimize impact on water resources, shorelands (click [here](#) for link), riparian areas, water quality, and flood resiliency values associated with ANR lands. How does the project meet or exceeds Vermont Water Quality standards (click [here](#) for link) and other relevant water quality standards?

How will this activity or use impact privately held land abutting the project area?

Are there established trails or project areas on non-ANR land adjacent to the project area? Are they permitted by the adjoining landowners? What type of permission exists (verbal, written, easement, etc.)?

How will the proposed trail or activity minimize new trail construction to the greatest extent possible? Will you utilize established roads and trails?

How will you address mitigation of unauthorized use if applicable? For example, if this proposal is for a winter only trail, how will you address unauthorized summer use?

Is there a demonstrated lack of regional public supply for this recreational resource/need? Explain.

What are the current and future use trends for this activity/activities? (Resources for trend data: [SCORP](#), [Outdoor Industry Association](#), [USFS research](#), etc.)

# Stewardship Team Review Complete: Date \_\_\_\_\_

**Note: a response is due to applicant within 60 days of receipt of application**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Stewardship Forester**

**Stewardship Team Recommendations:** These should include a list of needed assessments, site visits and other next steps, and include who will do each step and when.

**List Next Steps:**

<b>Step:</b>	<b>Who Will Do it?</b>	<b>Timeframe</b>
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Please submit a copy of completed form to the appropriate District Stewardship Forester as well as the Recreation Coordinator ([Jessica.savage@state.vt.us](mailto:Jessica.savage@state.vt.us)).